

Newton Grange Holiday Cottages - Terms and Conditions

Reservations & Deposit – A non-refundable deposit equivalent to 25% of the cost of the holiday cottage is required to secure your reservation in Newton Grange Holiday Cottages, where reservations are made more than 6 weeks in advance of the date of stay. For bookings made less than 6 weeks before the commencement date, the total cost of the holiday is payable in full.

Payment – We accept payment by cash, bank transfer, cheque (payable to 'John Howard Estates') or debit card. Payments may also be made by credit card and a 2% surcharge on the total value of the transaction is payable.

Balance – The balance is payable in full 6 weeks prior to the commencement of your holiday. In the event of payment not being received 6 weeks prior to the start date; the owner reserves the right to cancel the booking and retain the deposit.

Booking Confirmation – Your reservation will only be complete when payment has cleared and you have received confirmation from us.

Cancellations – In the event of cancellation, we will make all reasonable effort to re-let the accommodation, but if this fails, guests are kindly reminded that they are liable for the costs incurred. Guests are reminded that a booking is a legally binding contract and the deposit is non-refundable. After the balance has been paid in full, if we are able to re-let the property, the balance will be refunded and the deposit retained.

We advise that Holiday Cancellation Insurance is considered.

The Holiday Cottages reserve the right to cancel a booking forthwith without liability on its part in the event of damage or destruction to the Holiday Cottages by fire or other causes, any shortage of labour, or any other cause beyond its control that prevents it from performing its obligations in connection with any reservation. In such an event, the Holiday Cottages will refund the full cost of the deposit.

Arrival Time – The cottages are available from 4pm on the arrival day. Details regarding collection of the key will be provided to guests on booking.

Departure Time – Guests are requested to vacate by 10am on the day of departure.

Breakages and Spillages – Newton Grange guests are asked to report any breakages or spillages that occur during their stay. If guests depart without reporting breakages or spillages that have occurred, we reserve the right to invoice guests following departure.

Maintenance – The owner shall be allowed access at any reasonable time in order to carry out necessary maintenance.

Guests – The number of guests staying in the cottages must not exceed the numbers on the booking form and the maximum numbers for the cottage. This is essential in order to adhere to our insurance policy and meet health and safety requirements.

Pets – Sorry, but Newton Grange Cottages do not take pets.

Smoking - Newton Grange Cottages are non-smoking premises.

Newton Grange Weddings - Terms and Conditions

Marquee Wedding Receptions

Marquee Site Hire – The Newton Grange Wedding Package [known afterwards as the “Wedding Package”] includes:

- Use of the grounds and a choice of marquee sites on the farm.
- A marquee function for one day.
- Time either side of the function to set up and dismantle the marquee, up to a maximum of six days in total (for example, Wednesday-Monday or Tuesday-Sunday). This is subject to any particular requirements that Newton Grange may have before / after the event, to be discussed and agreed with the couple in advance.
- A generator supplied to the site with fuel for a one day event and a distribution board.
- Car parking.
- Water.
- Self catering accommodation for 27 guests for 3 nights which is usually to be taken on Friday, Saturday and Sunday night (for a Saturday wedding) unless otherwise arranged. The accommodation is in six holiday cottages on site.

The standard “Wedding Package” does not include Civil Ceremonies in the Farmhouse. Civil Ceremonies may be booked separately and are subject to separate terms and conditions.

Marquee Sites – Newton Grange reserves the right to vary the choice of marquee site in the event of unforeseen circumstances or adverse ground conditions. Should this be necessary, it will be discussed and agreed with the client beforehand and in advance of suppliers arriving on site to set up for the wedding.

Amplified Music – Amplified music must finish by midnight, with the volume turned down in the last hour of the evening between 11pm and midnight. This is non-negotiable. We kindly ask you to respect this policy for the benefit of local residents and to enable us to comply with the guidelines set by the Local Authority, Craven District Council. It is your responsibility to ensure that these requirements are adhered to and communicated to the DJ and Band in advance of the wedding and on the day itself. We ask that you have a nominated person responsible on the day to ensure that the music finishes at the required time. Within a fortnight of your wedding day we will ask for contact details of your DJ, Band and nominated person in order that we can make contact with them ourselves. On your wedding day our Site Manager will introduce himself to the DJ/Band/nominated person and will be present on site to oversee music switch-off by midnight.

Wedding Suppliers – Newton Grange requires wedding suppliers (marquee companies, caterers and so on) to undertake a site visit in advance of the Wedding Day in order to check key features of the site and discuss the services being provided to the couple. The couple are required to notify Newton Grange of all the wedding suppliers being utilised for their event including key contact details. This will be in the format of an event schedule sent out in advance.

Waste – The couple are responsible for returning the marquee sites and land entirely clear of waste and materials at the end of the event. The couple and all their wedding suppliers are required to

remove all waste from the site at the end of the event, including all food, drinks, bottles, cans, cardboard and so on. The final responsibility for removal of waste off site remains with the couple. Newton Grange asks that each couple seek a specific commitment from each wedding supplier with regard to removal of waste. Newton Grange reserves the right to make an additional charge after the event to cover the costs of tidying and removing waste from the site if it is not left in a clean and tidy state.

Camping – Camping is not included within the Wedding Package, unless by prior discussion and agreement.

Use of Drones and Aerial Photography Equipment – Express permission is required before any aerial photograph equipment (including drones) are used on site.

Fireworks – Fireworks are not permitted for marquee wedding functions at Newton Grange, unless by prior discussion and agreement.

Self Catering Accommodation

Arrival Time – The holiday cottages are available from 4pm on the arrival day.

Departure Time – Holiday cottage guests are requested to vacate the cottages no later than 10am on the day of departure to enable the cottages to be serviced. Newton Grange reserves the right to make an additional charge in the event of late check-out. The charge would be equivalent to the cost of securing additional last minute contract cleaning staff, to enable the cottages to be serviced in time for incoming guests at 4pm.

Breakages and Spillages – Newton Grange guests are asked to report any breakages or spillages that occur during their stay. If guests depart without reporting breakages or spillages that have occurred, we reserve the right to invoice guests following departure.

Maintenance – The owner shall be allowed access at any reasonable time in order to carry out necessary maintenance.

Guests – The number of guests staying in the cottages must not exceed the numbers on the booking form and the maximum numbers for the cottage, as follows:

- Nuttleber Cottage – 6 guests
- Mickleber Cottage – 6 guests
- Moorber Cottage – 5 guests
- Hulber Cottage – 4 guests
- Turnbers Cottage – 4 guests
- Newton Cottage – 2 guests

The Wedding Couple are required to provide a summary of occupants for each cottage in advance of the wedding (number of adults, children and infants). They are also required to provide a lead

contact name and contact details for each cottage. Arrival information and cottage occupancy terms and conditions will be provided to guests in advance of their stay.

Pets – Sorry, but Newton Grange Cottages do not take pets.

Smoking - Newton Grange Cottages are non-smoking premises.

Bookings & Payments

Reservations & Deposit – A deposit equivalent to 25% of the total cost of the Wedding Package is payable to reserve the date of your wedding reception. Upon payment, 10% of the cost of the total wedding package is non-refundable. Within 6 months of your Wedding Day the full initial deposit (25% of the total cost of the Wedding Package) becomes non-refundable.

Interim Payment – An interim payment of 25% of the total cost of the Wedding Package is payable 6 months before your Wedding Day.

Balance – The remaining balance of 50% of the total cost of the Wedding Package is due 2 months before your Wedding Day.

In the event of payment of the final balance not being received 2 months prior to the date of the Wedding, the owner reserves the right to cancel the booking and retain the deposits previously paid (which equate to 50% of the total cost of the wedding package).

Once the final balance has been paid, in the event of cancellation by the Couple 6 weeks or less before their Wedding Day the total cost of the Wedding Package [less £500] will be non-refundable.

Payments – We accept payment by bank transfer, cheque (payable to 'John Howard Estates') or by debit card. Payments may also be made by credit card and a 2% surcharge on the total value of the transaction is payable.

Cancellations – Newton Grange reserves the right to cancel a booking forthwith without liability on its part in the event of damage or destruction to the Holiday Cottage accommodation by fire or other causes or any other cause beyond its control that prevents it from performing its obligations in connection with any reservation. In such an event, Newton Grange will fully refund the cost of the deposits paid for the accommodation.